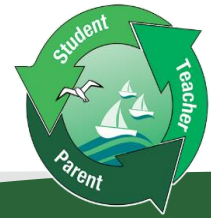




# Sandy Strait State School

FIRST CLASS TEACHING AND LEARNING  
for everyone, in a safe and supportive environment



## Sandy Strait State School Handbook



*Striving for Success*

# Welcome to Sandy Strait State School.

Thank you for choosing Sandy Strait State School as the provider for your child's education. Located in stunning Hervey Bay, Sandy Strait provides a first class education to students ranging from Prep to Year 6.

Every day our students "Strive for Success" by engaging in exciting curriculum activities to meet individual learning needs. Our staff is committed to delivering a consistent and enriching program that develops student's skills, knowledge and talents so that they may achieve their ambitions, realise their goals and unique qualities as individuals.

We look forward to working, in partnership, with you and your family to ensure that your child develops to their full potential and has the opportunity to "strive for success".

## WHY CHOOSE SANDY STRAIT FOR YOUR CHILD?

Sandy Strait State School is an award winning, vibrant and caring educational institution committed to *providing "first class teaching and learning for everyone in a safe and supportive environment"*.

Our students are encouraged by their enthusiastic and committed parents, by our experienced and dedicated staff, and by their peers and student leaders, who contribute significantly to maintaining a pleasant, friendly and rewarding learning environment.

We are fortunate to have air-conditioned classrooms, sprawling school grounds and play areas over 6.4 hectares, providing separate junior school and senior school learning and playground environments.

At Sandy Strait State School parents, staff and students are valued. We promote the involvement of parents, caregivers and volunteers in the learning process and take pride in celebrating our achievements.

*Our motto at Sandy Strait is "Striving for Success". Together we strive to:*

- *Communicate high expectations for student and staff achievements;*
- *Develop curriculum programs that reflect School, State and National priorities;*
- *Focus on the Australian National Curriculum;*
- *Provide an attractive and well-resourced environment;*
- *Provide access to a large range of information communication technologies;*
- *Provide a range of extra-curricular activities to enhance student engagement;*
- *Recognise and support the individual talents and needs of all students;*
- *Recognise the importance of staff and student well-being and support accordingly;*
- *Support our students through social emotional development programs;*
- *Report regularly and comprehensively on student progress; and*
- *Deliver the leadership required to ensure that Sandy Strait State School maintains its place and reputation as a great school.*



## SCHOOL DIRECTORY

Address: Robert Street, Urangan, Hervey Bay, Qld 4655

School Telephone: 41970333

School Fax: 41970300

Student Absence Line: 41970360

Email: [admin@sandystraitss.eq.edu.au](mailto:admin@sandystraitss.eq.edu.au)

School website: [www.sandystraitss.eq.edu.au](http://www.sandystraitss.eq.edu.au)

School Facebook Page: <http://fb.me/sandystraitstateschool>

School Instagram: <https://www.instagram.com/sandystraitss/>

Office Hours: Monday – Friday 8.00am – 3.30pm  
(An answering machine is in place for messages outside of office hours)

## SCHOOL ROUTINE

Time	Routine
8.00am	School administration office opens.
8.40am	School Music to start day. Students prepare for school, visit toilet.
8.45am - 10.45am	Morning Session
10.45am - 11.15am	First Break
11.15am - 12.45pm	Middle Session
12.45pm - 1.30pm	Second Break
1.30pm - 2.50pm	Afternoon Session
2.50pm	School Bell to close day.
3.30pm	School administration office closes.

## ABSENTEEISM – STUDENT ATTENDANCE

Section 176 of Education (General Provisions) Act 2006 requires parents of a child of compulsory school age to ensure that their child attends school on every school day.

An explanation must be provided whenever a student is absent, or plans to be absent, from their educational program. Unexplained absences greater than 3 days will be followed up by the Administration Team.

Parents/Caregivers are responsible for:

- Advising school of the reason for any absence, if not before the absence, then within 2 days of the student's return to school.

Absences from school that can be recorded as satisfactory may include such factors as:

- Medical or dental treatments and procedures.
- Sporting events other than those associated with the school.
- Funerals.
- Cultural reasons.

The Principal will advise parents/caregivers if the reason for a student absence is considered unsatisfactory. A full record of student attendance is maintained and reported on the student report card each Semester.

Please ring the Student Absence line 4197 0360 the morning of your child's absence.

## ACCIDENTS

Unfortunately, accidents do happen, no matter how many precautions we take. If your child is involved in a minor accident, they will be given first aid at the school. If the accident is more serious and we feel further medical attention is needed, we will make every endeavour to contact from the emergency numbers provided, regarding the situation (hence, the need to update emergency contact numbers immediately as they change). In an emergency situation, the ambulance will be called.

Some school activities and physical education, particularly contact sports, carry inherent risks of injury. Parents are advised that the Department does not have Student Accident Insurance cover for students. If your child is injured at school as a result of an accident or incident, all costs associated with the injury, including medical costs, are the responsibility of the parent or caregiver. Parents may wish to contact their insurer or an approved Australian insurance broker for more information about student personal accident insurance cover for their child.

## ADMINISTRATION OF MEDICATION

If you require staff to administer medication to your child at school, please contact the school office in the first instance to discuss your child's requirements. Prescribed medication must clearly state (on the container given by the pharmacist) the child's name, dosage and times for dosage. An authorisation to administer medication form must be completed by a parent and handed to the Student Services prior to any medication being administered.

School Personnel are not permitted to provide or administer analgesics such as Panadol, Panadeine and the like (unless prescribed within above guidelines).

If students require Asthma medication an *Asthma Action Plan* must be provided to Student Services. It is a requirement that all Asthma medication must be provided along with your child's Asthma Action Plan. Without this information staff will NOT be able to administer. It is a requirement that these plans need to be kept up to date and reviewed every 12 months. These plans are available from your local GP/Health Care Provider.

## ARRIVAL/DEPARTURE

There is NO formal supervision of students before school as teachers are preparing for the day's teaching. Under no circumstances should children arrive at school prior to 8.00am. Students who do arrive prior to 8.00am will be asked to sit outside the Tuckshop for their safety.

For safety reasons children are not permitted to play on the playgrounds before school.

If a child has to leave the school before the end of the day, he/she must be collected **from Student Services** by a parent/guardian and signed out. All pedestrians must enter/leave the grounds via small pedestrian gates (not carparks.) To minimise vehicle movement within the school grounds there is no parent parking, drop off or pick up zones within the school grounds. The safety of your child is our main priority.

## ASSEMBLIES

Assemblies are conducted fortnightly on Thursday afternoon from 2.00pm for Years 4-6, and Friday afternoons from 2.00pm for Prep to Year 3. At different times during the year class groups will present and share work being completed in classrooms. Performing Arts groups also share with us as they develop throughout the year. Fortnightly classroom awards are presented on assemblies. Assemblies are an important avenue for dissemination of information to school students.

Parents are most welcome to attend.

## AWARDS

Sandy Strait State School presents various student awards and certificates to celebrate student achievement and growth in academic and social & emotional learning.

**Fortnightly on assembly:** "You Can Do It Certificates" recognising the 5 Keys to Success (Confidence, Resilience, Persistence, Organisation, Getting Along).

**Semesters 1 & 2:** Striving for Success Academic Awards (Junior & Senior)

- Outstanding results in English
- Outstanding results in Maths
- Outstanding results in Science
- Striving for Success - English
- Striving for Success - Maths

**Semester 2:**

- Mitchell Fallon Award
- Mitchell Family Involvement Award
- Music Showcase
- Interhouse Spirit Trophy



When a student accumulates 4 terms of level 5 *Strive for Five* behaviour, they are eligible to receive a *Strive for Five* badge that they are encouraged to wear as part of their uniform attire.

## BEHAVIOUR MANAGEMENT

Sandy Strait State School staff take an educative approach to discipline, that behaviour can be taught and that mistakes are opportunities for everyone to learn. Our Student Code of Conduct provides an overview of the school's local policies on use of mobile phones and other technology, removal of student property and the approach to preventing and addressing incidents of bullying. It also details the steps our staff take to educate students about these policies and how students are explicitly taught the expected behaviours. Finally, it details the consequences that may apply when students breach the expected standards of behaviour, including the use of suspension or exclusion. Please refer to the Student Code of Conduct (separate document in the enrolment pack, and on the Sandy Strait State School website).

## BICYCLES AND SCOOTERS

Bicycles and scooters are to be parked in the racks provided near the Administration building. Entry to the school grounds is by the double gate only located near the bike racks. Children should not ride their bikes or scooters in the school grounds, nor near the school. All scooters and bikes are to be secured by a safety lock or chain to avoid theft. Bike helmets should be worn by all students riding bikes and scooters.

## BUS TRAVEL

The school is serviced by a number of buses. Some students may be eligible for free transport to school by bus. Should your child be eligible and you wish to use this service, you will need to complete an application form for each child. The forms are available from the bus company or bus driver. Bus passes, pick-up points and times of buses are available from the bus company. Any enquiries regarding the bus arrangements are to be made direct to the bus company. Students who have to wait for these buses at school are supervised until their bus leaves. Information on routes, times, cost etc may be obtained by telephoning the bus companies:

- Goddards Buses (phone 4125 7443)
- Wide Bay Transit (phone 4121 3719)

## CHAPLAIN

Scripture Union works together with Sandy Strait State School in the provision of Chaplaincy services for our school. Chappy M is Sandy Strait's school chaplain and she is available to provide social, emotional, and spiritual support to students every Thursday and Friday. Chappy is located in the cottage, and helps students by providing an additional caring presence in the school. Chappy organises social lunchtime activities and provides an added layer of social emotional



support for students. Chappy's role is sensitive to, respectful of, and available to all regardless of beliefs or religious affiliations.

### **ClassDojo**

ClassDojo is a messaging platform that enables parents and class teachers to communicate directly with each other. Class teachers often share via ClassDojo photos and videos from the school day, and the school also sends messages to families about upcoming school events and notices. Please see the school office or your child's class teacher for more information about how to connect to ClassDojo.

### **CLASSROOM ISSUES/CONCERNS**

Sandy Strait aims to provide a safe and supportive environment for every student. Issues/concerns related to student's work and classroom procedures need to be taken to your student's teacher. This is the person who best knows and understands your child at school. Non-urgent matters can best be addressed if a mutually convenient time is organised. Should it be necessary an appointment may then be organised with the Principal or Deputy Principals.

### **CLASSROOM TEACHER INTERVIEWS**

The most important time teachers have during the day is the half hour or so before school when they are preparing daily tasks. It cannot be stated strongly enough how important parent/teacher contact is, but equally it is important that appointments are made, so that teachers are free of other matters, to give you their full attention. To arrange for an appointment, please make contact with your child's teacher via ClassDojo or write a note, or contact the school office, indicating times you are available, so that a satisfactory arrangement can be made.

### **CURRICULUM & REPORTING**

#### **FIRST CLASS TEACHING AND LEARNING for everyone, in a safe and supportive environment.**

At Sandy Strait State School, it is our priority to develop, maintain and effectively implement high quality curriculum programs for all students. The school is committed to developing teacher practices through professional development focusing on aspects of curriculum implementation, pedagogy and assessment and the incorporation of a proactive approach to planning and teaching.

Sandy Strait State School's Curriculum, Assessment and Reporting Plan is updated annually to reflect the current direction of our school priorities, curriculum, pedagogy, assessment and reporting.

The Sandy Strait State School Curriculum, Reporting and Assessment Plan seeks to reflect the improvement of students' outcomes through a rigorous and focussed agenda to improve teacher quality. Improving the ability of the expert teaching team to deliver a quality curriculum to all students, assess and report on students as per agreed schedules that reflect both departmental guidelines and policies as well as community values.

Drawing upon the [State Schools Improvement Strategy](#), aligned with [Advancing Education: An action plan for education in Queensland](#) and the [Department of Education Strategic Plan](#), North Coast Region operational plan: leading the learning, our school's Annual Implementation Plan, Sandy Strait State School is focussed on **every student succeeding**.

At Sandy Strait State School, we **plan, teach, assess and report** on the [Australian Curriculum Prep to Year 6](#)

1. English
2. Mathematics
3. Science
4. Humanities and Social Science (HASS)
5. Health and Physical Education (HPE)
6. Languages – Mandarin Chinese
7. The Arts - Music, Drama, Dance, Visual, Media
8. Technologies - Design and Digital

A number of specialist teachers provide lessons in the areas of:

- Health and Physical Education (P-6)
- Languages - Mandarin Chinese (5-6)
- Music (P-6)
- Science, Design & Technologies (P-2)
- Science, Design & Technologies (3-6)

Effective systematic curriculum delivery at Sandy Strait State School involves school leaders and teachers using whole school moderation processes to align curriculum pedagogy, assessment and reporting; and to ensure consistency of teacher judgements and accuracy of reported results against the Australian Curriculum (AC) achievement standards. Our

teachers align the teaching, assessing and reporting of the Australian Curriculum through the use of the Queensland Curriculum into the Classroom (C2C) materials as a base.

Our teachers engage in a planning process every term to develop a shared understanding of the alignment between the curriculum intent, assessment, teaching and learning sequence, and reporting.

**Support** is offered to students and staff through:

- Support and intervention through our Support Teachers for Literacy and Numeracy (in consultation with class teachers and the Literacy Numeracy Support Team)
- Specialist intervention programs are on offer in Literacy and Numeracy
- Academic talent and extension programs through our Extension Teacher.
- Teacher Aides who work extensively throughout the school supporting Literacy and Numeracy development
- Individual Curriculum Plans for students with disabilities
- Multi-tiered approach to support students with diagnosed disabilities including specialised support classes with a teacher and dedicated teacher aide supporting students to access the curriculum, in class individual and small group support depending on the student's disability and individual support needs.
- Advisory Visiting Teachers provide support upon request for areas such as Speech Language Pathology, Hearing Impairment, Visual Impairment etc.
- School Guidance Officer, Chaplain and other community organisations on referral

### **Social Emotional Learning Curriculum**

'[Program Achieve – You Can Do It!](#)' identifies five foundations that support the success of achieving students – confidence, persistence, organisation, getting along and resilience. Across the school, the language of this program is heard throughout our school.

### **Teaching & Learning**

See our website <https://sandystraitss.eq.edu.au> for our Sandy Strait State School Curriculum, Assessment and Reporting Plan and Sandy Strait State School Annual Improvement Plan.

#### *Assessment and Monitoring*

At Sandy Strait State School, our teachers use a variety of standardised and diagnostic assessments to diagnose learning needs, determine achievement and inform teaching. Assessment is consistent across year levels and is front-ended at the beginning of a unit of work. Students are assessed throughout and at the end of a unit of work to determine their overall understanding. Students in Years 3 and 5 participate in NAPLAN (National Assessment Program in Literacy & Numeracy).

#### *Sequencing Teaching and Learning*

Our whole school Curriculum, Assessment and Reporting Plan ensures a cohesive progression and sequence of learning. Our students are exposed to a wide variety of learning opportunities through each of the learning areas across all year levels. We also provide many opportunities for students to be involved in a range of additional curriculum offerings.

#### *Making Judgements*

Our teachers work in year level teams to ensure consistency of expectations. Consistent teaching and learning practices are defined through our Pedagogical Framework. We prioritise teacher professional development to ensure best practice and improved outcomes for all students. Student assessment pieces and portfolios are moderated across year levels and across the Hervey Bay and NCR Cluster to ensure consistency of assessment and judgements.

### **Reporting**

Reporting to parents occurs four times each school year across two platforms:

- Report Cards at end of Semester 1 and 2
- Parent Teacher Interviews in Term 1 and Term 3

Teachers make standards-based judgments to award a level of achievement for student work demonstrated in response to summative assessment for a learning area and/or subject. At Sandy Strait State School this is the C2C Assessment task. Summative assessment tasks contribute to the overall rating for the semester in the learning area and form part of the student folio that is used to moderate student achievement levels. Teachers provide feedback to students both formally and informally through a variety of modes, including; conferencing, written feedback and verbal feedback.

Parents should feel free to discuss the progress of their child at any time during the year with class teachers. Parent teacher afternoons are also held during Term 1 to inform parents of curriculum, school and class expectations.

### **CUSTODY ORDERS/ PARENTING AGREEMENTS**

If your child becomes the subject of either of the above documents, it is imperative that you provide a copy of these documents to the administration and make an appointment to share the implications for your child. We keep a copy of these documents on file and inform the class teacher of the arrangements. We work with you and the relevant authorities including Child Safety and Qld Police to ensure these orders are followed. However, we can only do this effectively if documents on file are kept current and any changes are shared immediately with us.

### **GUIDANCE**

Our school is supported by a Guidance Officer who works 9 days per fortnight. Students are referred to the Guidance officer through the "Student Support Team" where the allocation of support is prioritised.

### **HOMEWORK**

Homework provides students with the opportunity to consolidate their classroom learning, pattern behaviour for lifelong learning and involve family members in their learning. Homework at Sandy Strait is encouraged and primarily centres on home reading. The tasks set are at the discretion of the class teacher and take into account the child's developmental age and academic ability with the below suggested guide:

- Years 1, 2            15 mins daily (approx.)
- Years 3, 4            up to 30 mins daily
- Years 5,6            up to 45 mins daily
- Prep                    Teacher discretion

Please see your child's teacher with any questions regarding homework.

### **ILLNESS**

Children should not be sent to school sick, as at times we have limited sick room space and supervision. **Sandy Strait State School follows all Queensland Health medical advice in relation to COVID 19 guidelines and protocols.** If your child becomes ill at school, our response will be determined by the apparent seriousness of the signs and symptoms. Often, a child will be sent to the sick room where recovery sometimes occurs after a short rest. If the illness is more serious, we will try to contact you at your home or place of work, with a view to sending the child home. If, in our opinion, the child requires urgent medical attention, this will be sought immediately, if attempts to contact parents are unsuccessful.

**IT IS EXTREMELY IMPORTANT TO KEEP THE EMERGENCY CONTACT PERSON, HOME PHONE NUMBERS, EMAILS AND ADDRESS UP TO DATE AT ALL TIMES.**

## DISEASES - EXCLUSION TABLE FOR COMMUNICABLE DISEASES

Queensland Health

# Time Out

Keeping your child and other kids healthy!

This poster provides information on the recommended minimum exclusion periods for infectious conditions and will assist medical practitioners, schools, pre-schools and childcare centres to meet the requirements of the Public Health Act 2005!

Condition	Person with the infection	Those in contact with the infected person*
Chickenpox (varicella)	<b>EXCLUDE</b> until all blisters have dried. For non-immunised children, this is usually 5 days after the rash first appears, and less for immunised children.	<b>EXCLUSION MAY APPLY</b> <b>EXCLUDE</b> non-immune pregnant women and any child with immune deficiency or receiving chemotherapy. <i>Contact your Public Health Unit for specialist advice.</i> Varicella can be reactivated in older children and adults as Shingles. See below.
Cold sores (herpes simplex)	<b>NOT EXCLUDED</b> if the person can maintain hygiene practices to minimise the risk of transmission. Young children unable to comply with good hygiene practices should be excluded while sores are weeping. Sores should be covered with a dressing where possible.	<b>NOT EXCLUDED</b>
Conjunctivitis	<b>EXCLUDE</b> until discharge from eyes has ceased unless a doctor has diagnosed non-infectious conjunctivitis.	<b>NOT EXCLUDED</b>
COVID-19 <sup>4</sup>	<b>EXCLUDE</b> for at least 10 days after the onset of illness and until they have not had any symptoms for 3 days. <i>Contact your Public Health Unit for specialist advice.</i>	<b>EXCLUSION MAY APPLY</b> <i>Contact your Public Health Unit for specialist advice.</i>
Cytomegalovirus (CMV)	<b>NOT EXCLUDED</b> Pregnant women should consult with their doctor.	<b>NOT EXCLUDED</b> Pregnant women should consult with their doctor.
Diarrhoea <sup>3</sup> and/or Vomiting including: • amoebiasis • campylobacter • cryptosporidium • giardia • rotavirus • salmonella • viral gastroenteritis  <b>but excluding:</b> • norovirus • shigellosis • toxin-producing forms of E.coli (STEC)  <i>See specific information below</i>	Exclusion periods may vary depending on the cause. <b>EXCLUDE</b> a single case until 24 hours after the last loose bowel motion and the person is well. <b>EXCLUDE</b> all persons who prepare or serve food until they have not had any diarrhoea or vomiting for 48 hours. If there are more than two cases with diarrhoea and/or vomiting in the same location, or a single case in a food handler, notify your Public Health Unit. <i>See information below if norovirus is confirmed or considered likely as the cause of diarrhoea and vomiting.</i>	<b>NOT EXCLUDED</b>
Enterovirus 71 (EV71 neurological disease)	<b>EXCLUDE</b> until written medical clearance is received confirming the virus is no longer present in the person's bowel motions.	<b>NOT EXCLUDED</b>
Fungal infections of the skin and nails (ringworm/tinea)	<b>EXCLUDE</b> until the day after antifungal treatment has commenced. (No exclusion for thrush).	<b>NOT EXCLUDED</b>
Glandular fever (mononucleosis, Epstein-Barr virus)	<b>NOT EXCLUDED</b>	<b>NOT EXCLUDED</b>
German measles (rubella) <sup>4</sup>	<b>EXCLUDE</b> for 4 days after the onset of rash or until fully recovered, whichever is longer. Pregnant women should consult with their doctor.	<b>NOT EXCLUDED</b> Pregnant women and female staff of childbearing age should check their immunity with their doctor. <i>Contact your Public Health Unit for specialist advice.</i>
<i>Haemophilus influenzae</i> type b (Hib)	<b>EXCLUDE</b> until the person has completed a course of appropriate antibiotic treatment. <sup>5</sup> <i>Contact your Public Health Unit for specialist advice.</i>	<b>EXCLUSION MAY APPLY</b> <i>Contact your Public Health Unit for specialist advice.</i>
Hand, foot and mouth disease (EV71)	<b>EXCLUDE</b> until all blisters have dried.	<b>NOT EXCLUDED</b>
Head lice	Exclusion is not necessary if effective treatment is commenced before next attendance day (i.e. the child does not need to be sent home immediately if head lice are detected).	<b>NOT EXCLUDED</b>
Hepatitis A <sup>4</sup>	<b>EXCLUDE</b> until at least 7 days after the onset of jaundice or dark urine, or for 2 weeks after onset of first symptoms if no jaundice or dark urine.	<b>NOT EXCLUDED</b> <i>Contact your Public Health Unit for specialist advice about vaccination or treatment for children and staff in the same room or group, children transferring to another centre and new enrolments.</i>

1. Observing the exclusion period meets the intent of the Public Health Act 2005 for a person to be non-infectious.
2. The definition of 'contact' will vary between diseases and is sometimes complex. If unsure, contact your local Public Health Unit.
3. Diarrhoea definition is: 3 or more loose stools or bowel movements in a 24 hour period that are different from normal and/or escapes a child's nappy.
4. Doctors should notify the local Public Health Unit as soon as possible if children or staff are diagnosed with these conditions.
5. Appropriate antibiotic treatment: this will vary between diseases. If unsure, contact your Public Health Unit.

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Condition	Person with the infection	Those in contact with the infected person <sup>2</sup>
Hepatitis B and C	<b>NOT EXCLUDED</b> Cover open wounds with waterproof dressing.	<b>NOT EXCLUDED</b>
Hepatitis E	<b>EXCLUDE</b> until at least 2 weeks after the onset of jaundice.	<b>NOT EXCLUDED</b>
Human immunodeficiency virus (HIV/AIDS)	<b>NOT EXCLUDED</b> Cover open wounds with waterproof dressing.	<b>NOT EXCLUDED</b>
Influenza and influenza-like illness	<b>EXCLUDE</b> until symptoms have resolved, normally 5–7 days.	<b>NOT EXCLUDED</b>
Measles <sup>4</sup>	<b>EXCLUDE</b> for 4 days after the onset of the rash. <i>Contact your Public Health Unit for specialist advice.</i>	<b>EXCLUSION MAY APPLY</b> Vaccinated or immune contacts <b>NOT EXCLUDED</b> . <b>EXCLUDE</b> immuno-compromised contacts (including those receiving chemotherapy) until 14 days after the appearance of the rash in the last case. <b>EXCLUDE</b> non- or incompletely vaccinated contacts, without evidence of immunity. <i>Contact your Public Health Unit for specialist advice.</i>
Meningitis (bacterial)	<b>EXCLUDE</b> until well and has received appropriate antibiotics.	<b>NOT EXCLUDED</b>
Meningitis (viral)	<b>EXCLUDE</b> until well.	<b>NOT EXCLUDED</b>
Meningococcal infection <sup>4</sup>	<b>EXCLUDE</b> until 24 hours of appropriate antibiotics have been completed. <i>Contact your Public Health Unit for specialist advice.</i>	<b>NOT EXCLUDED</b> <i>Contact your Public Health Unit for specialist advice about antibiotics and/or vaccination for close contacts.</i>
Molluscum contagiosum	<b>NOT EXCLUDED</b>	<b>NOT EXCLUDED</b>
Mumps	<b>EXCLUDE</b> for 5 days after onset of swelling. Pregnant women should consult with their doctor.	<b>NOT EXCLUDED</b> Pregnant women should consult with their doctor.
Norovirus	<b>EXCLUDE</b> until there has been no diarrhoea or vomiting for 48 hours.	<b>NOT EXCLUDED</b>
Roseola, sixth disease	<b>NOT EXCLUDED</b>	<b>NOT EXCLUDED</b>
Scabies	<b>EXCLUDE</b> until the day after treatment has commenced.	<b>NOT EXCLUDED</b>
School sores (impetigo)	<b>EXCLUDE</b> until 24 hours of appropriate antibiotics have been completed. Cover sores on exposed areas with a waterproof dressing until sores are dry, and encourage handwashing.	<b>NOT EXCLUDED</b>
Shiga toxin-producing E.coli (STEC)	<b>EXCLUDE</b> until diarrhoea has stopped and two samples have tested negative. <i>Contact your Public Health Unit for specialist advice.</i>	<b>EXCLUSION MAY APPLY</b> <i>Contact your Public Health Unit for specialist advice.</i>
Slapped cheek syndrome, fifth disease (parvovirus B19, erythema infectiosum)	<b>NOT EXCLUDED</b> Pregnant women should consult with their doctor.	<b>NOT EXCLUDED</b> Pregnant women should consult with their doctor.
Shigellosis	<b>EXCLUDE</b> until there has been no diarrhoea or vomiting for 48 hours <i>Contact your Public Health Unit for specialist advice.</i>	<b>EXCLUSION MAY APPLY</b> <i>Contact your Public Health Unit for specialist advice.</i>
Shingles (herpes zoster)	<b>EXCLUSION MAY APPLY</b> If blisters can be covered with a waterproof dressing, until they have dried <b>NOT EXCLUDED</b> . <b>EXCLUDE</b> if blisters are unable to be covered and until no new blisters have appeared for 24 hours.	<b>EXCLUSION MAY APPLY</b> <i>Contact your Public Health Unit for specialist advice, including advice for pregnant women and any person who is immuno-compromised (including receiving chemotherapy).</i>
Streptococcal sore throat (including scarlet fever)	<b>EXCLUDE</b> until 24 hours of appropriate antibiotics have been completed.	<b>NOT EXCLUDED</b>
Tuberculosis (TB) <sup>4</sup>	<b>EXCLUDE</b> until written medical clearance is received from the relevant Tuberculosis Control Unit.	<b>NOT EXCLUDED</b>
Typhoid <sup>4</sup> and paratyphoid fever	<b>EXCLUDE</b> until diarrhoea has stopped and two samples have tested negative. <i>Contact your Public Health Unit for specialist advice.</i>	<b>EXCLUSION MAY APPLY</b> <i>Contact your Public Health Unit for specialist advice.</i>
Whooping cough (pertussis) <sup>4</sup>	<b>EXCLUDE</b> until 5 days after starting appropriate antibiotics or for 21 days from onset of cough. <sup>5</sup> <i>Contact your Public Health Unit for specialist advice.</i>	<b>EXCLUSION MAY APPLY</b> for those in contact with the infected person. <i>Contact your Public Health Unit for specialist advice regarding exclusion of non- or incompletely vaccinated contacts.</i>
Worms	<b>EXCLUDE</b> until diarrhoea has stopped for 24 hours and treatment has occurred.	<b>NOT EXCLUDED</b>



Some medical conditions require exclusion from school, childcare centres and other settings to prevent the spread of infectious diseases among staff and children.

**For further information or advice about diseases or conditions not listed here:**

- Contact your nearest public health unit at: [www.health.qld.gov.au/system-governance/contact-us/contact/public-health-units](http://www.health.qld.gov.au/system-governance/contact-us/contact/public-health-units)
- National Health and Medical Research Council publication: infectious diseases in early childhood and education and care services, 5th edition [www.nhmrc.gov.au/guidelines-publications/ch55](http://www.nhmrc.gov.au/guidelines-publications/ch55)
- For fact sheets about various communicable diseases visit the Queensland Department of Health website at: <http://disease-control.health.qld.gov.au>



Use this QR Code to access a digital copy of this poster or visit [www.health.qld.gov.au/public-health/schools/prevention](http://www.health.qld.gov.au/public-health/schools/prevention)



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### **INAPPROPRIATE ITEMS AT SCHOOL**

Water pistols, guns and caps, matches, pocket knives, chains, chewing gum and any objects considered dangerous will be confiscated. (Such items may be reclaimed by parents or guardians, but will not be returned directly to children).

Items such as skateboards rollerblades etc are a safety issue and are banned from the school grounds. Pokémon, swap and collector items and cards of a similar nature are not appropriate for school. See Sandy Strait's Student Code of Conduct for further information.

### **INSTRUMENTAL MUSIC**

The Sandy Strait Instrumental Music program is a comprehensive tuition program in which students learn orchestral or band instruments and follows the Education Queensland Curriculum Guidelines. The instructors are employees of Education Queensland. Tuition is offered on orchestral or band instruments and the emphasis is placed on small group teaching. Tuition is offered from year 3 in strings and year 4 in brass, woodwind and percussion instruments. Students can commence an instrument later than these grades if there are places available at the school. Weekly instruction usually includes one 30 minute small group lesson (during school time) and one ensemble rehearsal (before school).

### **INTERHOUSE SPORT**

We have three (3) sports houses:

- Tulara (Whiting) - blue
- Kondari (Whale) - yellow
- Corrawinga (Sea Eagle) - red



We hold an Athletics and a Cross country carnival in Term 2 and 3 and parents are welcome to attend and support the efforts of all students.

### **INTERSCHOOL SPORT**

Our school participates in sporting activities for years 4-6 organised by the Hervey Bay Zone Primary Schools Sports Management Committee.

### **LEAVING THE SCHOOL GROUNDS**

Once children arrive at school they are to remain in the school grounds unless permission is granted to leave. Children must be officially signed out through Student Services.

### **LOST PROPERTY**

Lost property which is valuable (jewellery, money etc.) is kept at the office. Other lost property is kept in the lost property cupboard in the Multi-Purpose Covered Play Area near the tuckshop. At the end of each quarter unclaimed property will be washed and given to a charity. It assists the school if all items of clothing are **clearly marked**.

### **MEDIA PERMISSION FORMS**

Photographs of students are often taken by school staff on school excursions, during learning activities and at special events and may be published in school newsletters, on ClassDojo, on the school website, on the school Facebook page and in local newspapers and media. Parents NOT wishing for their child's photograph to be published are requested to advise the school in writing. A School Consent Form (for using images) is also completed and signed at the time of enrolment.

### **STUDENT MESSAGES**

If you know in advance that your child has to leave school early, please ensure that you communicate this with your child before school. If a situation arises during the day that requires your child to leave school early or you need to get a message to them, please contact your class teacher via ClassDojo or phone the office before 2.30pm to give sufficient time for this to be communicated to your child.

### **MOBILE PHONES & SMART WATCHES**

Mobile phones & smart watches are unnecessary items during school hours that disrupt the learning and teaching process and can be easily lost or stolen. We can understand why parents may feel more secure if their child has a mobile phone or smart watch while traveling to and from school. We also understand that some parents often have changing work arrangements of an afternoon and may wish to contact their child to advise them about their travel arrangements.

We have put a process in place where children can have their mobile phone or smart watch at school under the following arrangements.

1. The phone or smart watch is signed in upon arrival at Student Services, and stored in the strong room during school hours. At the conclusion of the school day it is signed out of the strong room so that your child has access to this while traveling home from school.

2. We believe that by setting up a system where by children can have access to their phone or smart watch before and after school, but agree to sign it into the office during school hours will best meet the needs of the school and parents.

### **NEWSLETTER**

A school newsletter is emailed to families each fortnight. We regard the Newsletter as an important means of communication with you and encourage students and parents to read it each fortnight. Parents and the community may advertise in the newsletter. There is a small fee for this. If you wish to have your newsletter emailed to you please include these details on the enrolment form or contact the school at [admin@sandystraitss.eq.edu.au](mailto:admin@sandystraitss.eq.edu.au). Newsletters can also be viewed on the school website [www.sandystraitss.eq.edu.au](http://www.sandystraitss.eq.edu.au).

### **PARENT HELPERS**

Parent help in the classroom is encouraged and welcomed. You can be involved in:

- Classroom and school activities. Times for this as well as the activities undertaken should be negotiated with each class teacher.
- Tuckshop volunteer
- P&C activities including fundraising or as a member of the P&C

If you assist with an excursion, classroom activity, tuckshop duty or other school activity where you are involved with students please sign in at the Administration building. This is necessary for safety and insurance purposes should an accident occur. Each time you help you need to sign the register as this confirms you were on the school premises at dates indicated.

### **PARENT AND CITIZENS' ASSOCIATION**

The P&C association meets monthly in the Administration Conference Room. Dates and times will be advertised through newsletter and social media. The annual general meeting of the P&C is conducted in late February each year. The Sandy Strait State School P&C Association plays a very important role in our school community. The P&C provide an opportunity to contribute to school decision making as well as major fundraising projects that provide valuable resources and materials to support learning.

### **PARKING**

Student safety is most important in all aspects of our school environment. Parking bays are clearly marked both within our school grounds and on Robert Street. **PARKING IN BUS LANES outside the school in Robert Street is ILLEGAL.** Illegal parking will endanger members of our school community and is an offence according to Traffic Regulations, which are regularly patrolled by Police. Parking and drop off in the cul-de-sac, which is a loading zone for commercial vehicles only, or in the top carpark, is endangering the safety of children and we ask that you do not park in this area. The top gate is closed from 2.30pm – 3.00pm daily and entry is only provided to taxis and permit holders to limit vehicle movement in the school grounds.

Please note that for the safety reasons there is no student drop off or pick up within the school grounds. Signage is displayed in various locations at the entrance to the school to advise parents. We ask for your cooperation re this matter.

### **PAYMENTS OF MONEY**

During the school year invoices will be issued for various school activities and school payments.

Our primary payment method utilises the QKR! App which is free to download and simple to use. We encourage all families to use this payment method as the school moves to a cashless site.

Other payment methods include:

Eftpos- available from Student Services, \$10.00 minimum.

Cash – correct payments only – no change is given. Please complete envelope in student services and place in payment box.

BPoint – reference number is located on invoice. Quote Invoice Number or Student Name and what the payment is for.

**Please Note:** Please ensure QKR! /BPoint are submitted at least 2 days prior to due date as processing time is required.

Centrepay (minimum \$20 per fortnight) is available to pay Student Resource Scheme, Camps and Excursions. This can be set up with the Business Manager.

If parents are unable to make a single payment, arrangements can be made with the Business Manager.

### **PEDESTRIAN CROSSING**

We have three supervised crossings, one in front of the school, one on Colyton Street and one in Boundary Road. They are supervised from 7.45-8.45 am and 2.45-3.15 pm. These crossings are for the safe passage of our whole school community and all pedestrians and cyclists who wish to cross are expected to walk across the crossing. When crossing the road to or from school, students and parents should use crossing wherever they are available, as they allow people to cross busy roads safely.

## PRIVACY STATEMENT

### Enrolment Form Details

The Department of Education is collecting the student and family information on the enrolment form for the purpose of school enrolment and student management. Personal information collected by the Department is protected by the Queensland Government's Information Standard 42- *Information Privacy*.

However, in accordance with the Information Sharing Protocols and Memorandum of Understanding, some of the information may be passed on to government agencies. Some of these State government agencies include Queensland Health, Queensland Transport, Queensland Police Service and Department of Child Safety. The Commonwealth Government, through Centrelink, may require information for matching purposes in relation to the payment of study assistance benefits to some students.

Personal information on the enrolment form can be disclosed to other third parties without the individual's consent where authorised or required by law.

### Attendance/ Achievement/ Behaviour

While students are enrolled and attend state schools, school staff will collect personal information about their academic performance, attendance and behaviour for the purpose of monitoring their educational progress and providing educational programs to suit the needs of the student.

This personal information can be disclosed to other third parties without the individual's consent where authorised by law.

### Wellbeing, Protection and Safety

During a student's attendance, The Department of Education may also collect personal information that relates to the wellbeing, protection and safety of the student. This personal information can be disclosed to other third parties without the individual consent where authorised or required by law.

### Children and Young People in Care of the State - Data Matching

The Department of Education and the Department of Families conduct a data matching program to improve school achievement outcomes for children and young people in care. The data- matching program involves a comparison, through a unique identifier, of certain personal information for children and young people in care and those children of a similar age in the general school population, including those who have special needs. This information may include:

• Achievement levels	• School year levels
• Retention rates	• School disciplinary absences
• Age	• Student movement between schools

You may obtain further information about the Queensland Government's privacy regime contained in Information Standard 42- Information Privacy at <http://www.iie.qld.gov.au/informationstandards>. If you have any questions about privacy or access to information, you may contact Education Queensland's Privacy Contact officer on 32370546.

## RELIGIOUS INSTRUCTION

The provision of religious instruction during school hours in Queensland state schools is legislated in Chapter 5 of the Education (General Provisions) Act 2006 and Part 5 of the Education (General Provisions) Regulation 2017. See link for more details:

<https://education.qld.gov.au/parents-and-carers/school-information/school-operations/policy-statement/faq#:~:text=Is%20religious%20instruction%20compulsory%3F,notifying%20the%20principal%20in%20writing>

At Sandy Strait State School, the Hervey Bay Christian Ministers Association oversees the teaching of Religious Instruction. Authorized volunteers visit our schools each week to present a 30 minute lesson to students of all ages. Students remain in their normal class groupings for these lessons. The volunteer RI teachers teach from a curriculum approved by the Minister's Association. This material reflects our unique culture, everyday language and lifestyle and is fun, relevant and engaging for kids today. Parents of students participating in these programs will be advised if a faith group requires funds to cover the expense of materials used in RI.

- Year 1 Curriculum - Beginning with God - Christian Education Publications  
[www.whysre.com.au/taught/cep\\_curriculum\\_overview](http://www.whysre.com.au/taught/cep_curriculum_overview)
- Year 2-6 curriculum – GodSpace [www.godspace.org.au](http://www.godspace.org.au)



### **Christian Religious Instruction participating faith groups**

Local Christian Churches come together as the Hervey Bay Christian Ministers' Association (HBCMA) to offer Christian RI on a cooperative and non-denominational basis. Presently churches who are Members of the HBCMA include: Anglican; Australian Christian Churches- Bayside Christian Church and New Life Church; Baptist Churches-Hervey Bay Fraser Coast; Bible Church; Catholic Church; Church of Christ; Gospel Chapel; Hervey Bay Bible Church; Homestead Christian Fellowship; Lutheran Church; Presbyterian Church; Red Dirt Church; Salvation Army; Seventh Day Adventist Church; Uniting Church.

Students who are not participating in RI will be provided with other instruction in a separate supervised location. Other instruction must relate to part of a subject area already covered in class and may include, but is not restricted to:

- personal research and/or assignments
- revision of class work such as creative writing or literacy and/or numeracy activities which could include online programs currently accessed by the students Sandy Strait State School
- wider reading such as independent reading appropriate to the student

Parents will be advised of any changes to the RI and other instruction programs to ensure they are able to make an informed decision on their child's participation.

### **SCHOOL UNIFORM POLICY**

Sandy Strait State School's Uniform Policy contributes to a safe and supportive learning environment through ready identification of students and fostering a sense of belonging. This school, supported by its P&C Association, requires all students to wear our school uniform. Sandy Strait aims to instil pride in the school and what it represents and, a major factor in this, is the wearing of our school uniform. Our school community believes that it is good preparation for life and future employment that students recognize and understand that the community has standards of conduct and dress which are appropriate for various situations and occasions. For these reasons we outline the expected standards below:

- (1) Students are to wear their uniform when attending or representing their school, travelling to and from school, and when engaging in school activities out of school hours.
- (2) On all occasions students should be clean, neatly attired and dressed in uniform. This includes the school uniform polo shirt, sports shirt or senior shirt (for Year 6 students), grey shorts/skorts (this does not include the wearing of Urangan State High School shorts) and white or black ankle length socks. During cooler periods, an official school spray jacket or plain green or grey jumper and green or grey track pants are acceptable.
- (3) Hair - should be clean and neatly presented. Shoulder length hair is to be kept tied up or tied back away from the face, for hygiene or safety reasons. Inappropriate hair colouring (bright artificial colours e.g. red, green, blue, orange) is not acceptable.
- (4) Footwear – Closed shoes or sneakers are essential for safety and socks must be worn for health reasons. Students without approved footwear will not be permitted to participate in sport or outside playground activities.
- (5) Hat – Broadbrimmed hats are crucial for sun safety. Preference is the official school hat which are available for purchase at school. Visors and caps are not acceptable.
- (6) Jewellery – Loose and unnecessary jewellery (long earrings and necklaces etc.) are considered dangerous in school play and should not be worn. This contravenes the Workplace Health & Safety directives for schools. Inappropriate body piercing and multiple ear piercings should be avoided (unless Principal approval is sought). Standard sleepers and small studs are acceptable. Rings should not be worn as they are dangerous in play. Students wearing inappropriate jewellery will not be permitted to participate in sport or outside school activities including excursions, gala days, camps etc. Watches may need to be removed for safety purposes during some school activities. \*\*Medical alert ID bracelets are appropriate for students with specialised health needs.
- (7) Nail polish and make up are not acceptable. Sunscreen that applies clear is acceptable.

In the event of an unforeseen circumstance, parents/caregivers can contact the school via a phone call, signed note, ClassDojo, or email to discuss the reason their child is unable to wear the correct school uniform for that day. Students who infringe the school's uniform policy through continued non-compliance (without prior parent/caregiver contact with the school) may have the following sanctions imposed:

- A detention during lunch
- Non-attendance or participation in any activity for which the child is representing the school
- Non-participation in any school activity that is not essential to the educational program
- Other disciplinary actions as per Sandy Strait State School's Student Code of Conduct.

### **Purchase of Uniforms**

Uniforms can be purchased from Sauers Clothing Suppliers or the Sandy Strait P&C Uniform Shop (payment is via EFT, card, or Centrepay). Grey shorts can be purchased from local department stores. At times a limited number of second-hand uniforms may be available from the school chaplain via prior arrangement. The Sandy Strait State School uniform includes the following:

- Uniform Polo Shirt: green body with white shoulders & white side panels, school logo on chest, school name on collar
- Sports Shirt:
- Corrawinga – green body with red shoulders & red side panels, school logo on chest, school name on collar
- Kondari – green body with yellow shoulders & yellow side panels, school logo on chest, school name on collar
- Tulara – green body with blue shoulders & blue side panels, school logo on chest, school name on collar
- Senior Shirt (for year 6 students only): black and green printed design including school logo on chest, school name on collar. Available through the school Uniform Shop only.
- Shorts: mid grey
- Skorts: mid grey
- Shoes: closed shoes or sneakers
- Socks: white or black, ankle length
- Hat: official school hat, broadbrimmed
- Official school spray jacket
- Tracksuit: green or mid grey track pants, green or mid grey fleecy jumper
- In winter black or mid grey tights/leggings may also be worn, only under the students' shorts/skorts.



### **Exemptions**

The only exemptions to this policy are students whose impairments prevent their ability to conform to the Dress Code or students whose families have religious or cultural grounds for conscientious objection. In such cases, these parents of these students will need to discuss their situation with the Principal who will review the issues involved. Newly enrolled students or families experiencing genuine hardship may contact the Principal to make arrangements for the loan of clothing for a limited period.

### **INCLUSIVE SUPPORT**

Sandy Strait State School provides a multi-tiered approach to support student learning, including students with a diagnosed disability. All students are provided differentiated and explicit teaching within the classroom to maximise learning. Through analysis of formative assessment, learning needs of students are identified and responded to.

Some students benefit from additional learning opportunities and support. Focused teaching provides targeted support within a smaller group context. Students work towards increasing knowledge and skills in the areas of reading, writing and spelling. For a small number of students, Intensive Intervention provides support to students whose developmental sequence of learning is at a different level to their peers. Students with this level of support may be provided with an Individual Curriculum Plan which identifies the year level for teaching, assessment and reporting. Student learning continues to be monitored to ensure the appropriate level of support is provided for all students. Support may be provided for short periods of time or longer if required.

### **STUDENT RESOURCE SCHEME (SRS)**

At Sandy Strait State School annual invoices for Student Resource Scheme is sent to families for each student. The Student Resource Scheme covers curriculum related activities, textbooks that parents would otherwise have to purchase, art/craft items, Under 8s Day, and author visits throughout the school year. This Student Resource Scheme has now been running for a number of years and is supported by our P&C.

### **SWIMMING**

Prep, Year 1, 2, 3 and 4 children may participate in a "Learn to Swim" program scheduled to occur in term 4.

### **TUCKSHOP**

Our tuckshop presently operates on Monday, Wednesday, Thursday and Friday each week.

Please refer to our current menu and ordering guidelines for more information. Voluntary parent helpers are required each day to keep the tuckshop running smoothly. Should you wish to volunteer please contact the school tuckshop.

### **WEATHER**

When wet weather makes use of our playgrounds impractical during breaks, children will remain in their classrooms or the immediate covered surrounds under the direct supervision of staff.

*Thank you for Choosing*



***Sandy Strait State School***

**FIRST CLASS TEACHING AND LEARNING**  
for everyone, in a safe and supportive environment

